

**A Meeting of the Safety & Training Forum will be**

**held at the Derby Conference Centre, London Road, Alvaston, Derby, DE24 8UX on Tuesday 13th September 2016 at 13.30 pm**

# AGENDA

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| **No.** | **Topic** |  |
| 1. | **Apologies** | FPS Administrator |
| 2. | **Approval of the Minutes of the meeting held on the  17th May 2016** | All |
| 3. | **Matters Arising (not covered elsewhere)**   1. Terms of Reference for the S&T Forum 2. NVQ in Geotechnical installation | Martin Blower  Secretary |
| 4. | **FPS Website** | FPS Secretariat |
| 5. | **Guidance/Position Papers**   1. Movement of Long Loads using Forks *(attached)* 2. Lifting Operations on Piling Sites *(attached)* 3. GE708 – Safety on Piling Sites *(attached)* | FPS Secretariat  Dean Page |
| 6. | **Toolbox Talks** | C Newman/M Sprange |
| 7. | **Proximity Devices**  Updates on any new developments | All |
| 8. | **FPS Audit** | CL Lipinski/N Thomas |
| 9. | **Quarterly Accident & Environmental Statistics**  (DISCUSSION of incidents that offer a learning opportunity - and any other incidents (whether causing injury or not) that highlight safety considerations. Representatives should familiarise themselves with accidents reported for their company in the **quarter ended 31st March 2016**)   1. Accident Data 2. Environmental Incident Data 3. Service Strikes 4. Man Hours 5. Safety Alert on Asbestos in Working Platforms 6. Safety Alerts - issued since the last meeting | All  All  All  FPS Secretariat  M Sprange  All |
| 10. | **Environmental Matters** | All |
| 11. | **Occupational Health & Wellbeing in Piling** | All |
| 12. | **FPS Sustainability Forum**   * FPS Sustainability Charter and WG document *(attached)* | All |
| 13. | **Reports**   1. FPS Plant Group 2. Build UK Health & Safety Committee 3. Build UK Common Training Standards Task Group 4. Build UK Occupational Health Task Group 5. CPCS Management Committee 6. National Specialist Accredited Centre 7. EFFC Health and Safety Working Group | G Levers  B Speakman  CL Lipinski  M Sprange  C Hassell  G Kelly  FPS Secretariat |
| 14. | **Training and Qualifications**   1. CPCS Piling Rig Attendant 2. Two Day Supervisors Course 3. NVQ Level 3: Occupational Work Supervision 4. One Day Safety Awareness Course 5. Apprenticeship Scheme (including Trailblazer) 6. Land Drilling NVQ | J Proctor  FPS Secretariat  FPS Secretariat  FPS Secretariat  FPS Secretariat  FPS Secretariat |
| 15. | **Any Other Business** |  |
|  | **Dates of 2016 Meetings:**  All meetings will be held at the Derby Conference Centre, London Road, Alvaston, Derby, DE24 8UX.  Tuesday 29th November – 9.30am |  |