



Minutes of the Safety & Training Forum held at the Derby Conference Centre, London Road, Alvaston, Derby, DE24 8UX on Tuesday 8th March 2016 at 1.00 pm

Present:

Bob Speakman	Aarsleff	(In the Chair)
Andrew Carpenter	Bachy Soletanche	
Colin Williams	BBGE	
David Wadsworth	Cementation	
Ian Riley	Expanded	
John Proctor	FPS Assessor	
Glyn Evans	Keller	
James Warren	Keller	
Martin Sprange	Keltbray	
Liam O'Meara	Miller Piling	
Carl Hassell	RBL	
Paul Smith	RBL	
Dean Page	Rock & Alluvium	
Gary Levers	Van Elle	

In Attendance:

Ciaran Jennings	FPS Secretariat
Ann-Marie Casserly	FPS Administrator
Gerald Kelly	CITB

No.	Topic	
1.	Apologies Nicholas Thomas (Bauer), Keith Ross (BBGE), Clare-Louise Lipinski (Cementation), Colin Newman (Central Piling), Roger Cox (Central Piling), Brian Hill (FK Lowry), Jonathan Pearson (FK Lowry) and Alan Turner (Martello Piling).	
2.	Approval of the Minutes of the meeting held on the 29th October 2015 The minutes of the meeting held on the 29 th October 2015 were approved.	
3.	Matters Arising (not covered elsewhere)	
	a) <u>Lifting Operations on Piling Sites</u> Dean Page confirmed he had reviewed the document and had made some minor changes. Dean to provide revised version to the FPS for circulation.	Dean Page
	b) <u>SR75 Rig</u> Ciaran reminded the group there had been two incidents during track tensioning maintenance on the older versions of SR75s, where grease nipples had come off as a result of the build up of pressure. Unfortunately one of the incidents had resulted in a fatality, which the HSE are investigating. Ciaran explained manufacturers are looking at the possibility of installing a pressure release valve and additional protection for operatives while performing maintenance. During the Plant Safety Working Group meeting it was recognised there is potential to overload the system in normal operation which could release the spring tensions. Item to be removed from the agenda.	FPS Administrator
	c) <u>Working Platform</u> Ciaran Jennings reported the spreadsheet is being updated, it is anticipated once the update is complete the FPS will organise a seminar to explain to members/non-members how to use the spreadsheet correctly. Item to be removed from the agenda until a further update is available.	FPS Administrator
	d) <u>Fatigue Management</u> This topic was touched upon at the last meeting, the group recognised Nicholas Thomas had shared a copy of National Rail's guidance, please click here to	

	view. The group generally found the guidance helpful and did not think further guidance from the FPS is needed at this time. Item to be removed from the agenda.	FPS Administrator
	<p>e) <u>FPS Sustainability</u></p> <p>Ann-Marie Casserly reported she had received initial thoughts from Colin Williams, Martin Sprange and Nicholas Thomas. She agreed she would collate and share the responses among the sub group for further consideration.</p> <p>It was noted Clare-Louise Lipinski had changed roles within Cementation Skanska and therefore would no longer be able to commit to this initiative.</p>	FPS Administrator
	<p>f) <u>Training Policy</u></p> <p>Ciaran Jennings reminded the group the Plant Safety Working Group had requested JIB cards were included in the Training Policy, Ciaran to action.</p>	FPS Secretariat
	<p>g) <u>Proposal of FPS Academy</u></p> <p>Ciaran Jennings reported the Plant Safety Working Group (PSWG) was keen on this idea as well and both groups would need to consider how the academy would work, what they would want from it and how to get it started. It was noted a written proposal would need to be put forward to the FPS Quarterly for approval.</p> <p>Steve Joynson, the Chair of the PSGW has suggested a joint meeting on this initiative between the main meetings, the Safety and Training Forum agreed. FPS Administrator to make arrangements at the next meeting.</p>	FPS Administrator
4.	<p>FPS Website</p> <p>Ciaran Jennings confirmed the specification is currently in draft and this would be used as the basis for website developers to submit quotations.</p>	
5.	<p>Guidance/Position Papers</p> <p>a) <u>Movement of Long Loads using Forks</u></p> <p>The final draft has now been prepared and will be sent to the HSE for comment before it is published to the FPS website.</p> <p>Published to the FPS Website</p> <p>Concrete Pumping Guidance – to download the document please click here</p>	FPS Secretariat
6.	<p>Toolbox Talks</p> <p>It was noted this is progressing slowly due to work commitments. Ann-Marie Casserly advised Colin Newman had requested from the group photos to include in the Toolbox Talks. Martin Sprange agreed to create a list of photos needed for circulation to the group.</p>	Martin Sprange
7.	<p>Proximity Devices</p> <p>Glyn Evans advised Keller had recently used the Carillion proximity device and found it unworkable because it continually sounded an alarm. Colin Williams advised he had experienced the same problem.</p> <p>Martin Sprange advised Keltbray insist on the use of proximity tags and found these beneficial. Glyn confirmed Keller were considering tags and implementing them as security tags as you need everyone on site to be using them for the system to be effective.</p> <p>Martin advised Keltbray had used Cementation's 360 proximity system but found there were still significant blind spots. Colin confirmed BBGE had experienced similar problems on rotary rigs.</p>	
8.	<p>FPS Audit</p> <p>No update available, Clare-Louise Lipinski and Nicholas Thomas to report at the next meeting. Action: Clare-Louise and Nicholas Thomas to review question set.</p>	Claire-Louise Lipinski/Nicholas Thomas

11.	Occupational Health & Wellbeing in Piling Nothing was reported.	
12.	Reports	
	a) <u>FPS Plant Group</u> The FPS Plant Group mainly covered the FPS Training Academy and SR75s. The other two items they touched upon was the emissions in London and whether they will go beyond London and the fact European Harnesses only take a maximum weight of 140kg.	
	b) <u>Build UK Health & Safety Committee</u> No further meeting has taken place since 2015; the next meeting is scheduled to take place on the 9 th March 2016. Bob Speakman confirmed he attended a separate meeting on standards, but did not find it useful as they mainly focused on setting a common standard for the colour of helmets on site. Bob asked the group to consider any issues that can be brought to the group's attention. It was noted Build UK were already looking at standardising inductions.	
	c) <u>Build UK Common Training Standards Task Group</u> Ann-Marie Casserly reported Clare-Louise Lipinski is representing the FPS on this group. It was noted the first draft of the Build UK Industry Recognised Card Schemes and Health, Safety and Environmental Training Standard was circulated for comment to the forum. Ann-Marie confirmed no comments had been received.	
	d) <u>Build UK Occupational Health Task Group</u> David Wadsworth reported he had attended the first meeting and they had focused on three elements: the worker, wellbeing and the workplace. All three elements are interlinked and Build UK is trying to adopt a common approach. They looked at various schemes including Constructing Better Health (CBH) and "Mates in the workplace". David explained "Mates in the workplace" is a scheme from Australia which points out employees in the workplace with expertise in mental health and first aid. It was noted CBH cards were of poor quality and currently Keltbray will not accept them. While at the meeting David felt he was representing occupational health expertise rather than the FPS, given this he thought someone with more knowledge of the FPS' stance towards Occupational Health should attend. No one present at the meeting volunteered to represent the FPS. Martin Sprange highlighted the Director of Keltbray attended the meeting and was happy to ask him to provide a copy of the minutes from the meetings in the interim. If anyone is interested in representing the FPS on this group please inform the FPS Secretariat.	Martin Sprange All
	e) <u>CPCS Management Committee</u> Please click here to view the minutes of the CPCS Management Committee meeting which took place on the 1 st March 2016. John Proctor highlighted the following: <ul style="list-style-type: none">• The consensus is to move forward with contactless smart cards, this will be rolled out in 2016.• Consideration is being given to a European Plant Card starting with the crane operations license.• Single card logo, no cscs logo will be accepted after 2020.• Peter Brown is leaving CITB and will be working for the National Federation of Demolition.• CPCS Theory Test Questions and Answers have been sold on social media and EBay. The CITB legal team are trying to remove the pages and are considering legal action.• A number of NVQ Centres are under investigation as some are allowing tests to be completed in one day without having to set foot on site.	

	<p>f) <u>National Specialist Accredited Centre</u></p> <p>Nothing to report.</p>	
	<p>g) <u>EFFC Health and Safety Working Group</u></p> <p>Ciaran Jennings confirmed the next meeting would be taking place in March in Denmark.</p> <p>Ian Riley raised the EFFC mutual recognition initiative and asked if there has been any further development. Ciaran reported the EFFC has been working with FIEC to determine a way forward. It had been identified that an EU recognised initiative called a Skills Sector Alliance might be possible. This would establish a common training standard and develop training and curriculums to deliver it. However, this was likely to become a training harmonisation, rather than a recognition exercise – which would be too difficult to achieve. Ian highlighted he had experienced a number of issues, Ciaran asked him to forward his experience via email as the EFFC needed examples to put forward to the European Commission.</p> <p>It was acknowledged the CPCS view is if operatives coming abroad are component they should be able to take the CPCS test.</p>	Ian Riley
13.	Training and Qualifications	
	<p>a) <u>CPCS Piling Rig Attendant</u></p> <p>John Proctor confirmed an extension of another year has been given, however there are still only 6 testers available.</p>	
	<p>b) <u>Two Day Supervisors Course</u></p> <p>Ann-Marie Casserly reported she had recently received interest from Sheet Piling and is awaiting numbers. Colin Williams indicated BBGE had a number of candidates for the course as well. Once numbers are confirmed, Ann-Marie to make contact with Colin.</p> <p>If anyone is interested in placing any candidates on the FPS Two Day Supervisors Course, please notify the FPS Administrator.</p>	FPS Administrator All
	<p>c) <u>NVQ Level 3: Occupational Work Supervision</u></p> <p>Ann-Marie Casserly reported two intakes would be going ahead from April. She highlighted the NVQ course had been aligned with the Two Day Supervisors Course; therefore candidates would need to go through this training in addition to the 10 original modules. It was noted candidates who have undertaken the two day supervisors' course already may not have to take the course again.</p>	
	<p>d) <u>One Day Safety Awareness Course</u></p> <p>Ann-Marie Casserly confirmed a FPS member had recently shown interest in placing a number of candidates through the course.</p> <p>If anyone else is interested in placing any candidates on a One Day Safety Awareness – Piling Specific course to notify the FPS Administrator.</p>	FPS Administrator
	<p>e) <u>Apprenticeship Scheme (including Trailblazer)</u></p> <p>Ann-Marie Casserly reported the final assessments for the 2013 intake is coming to an end and instruction had been given to assessors to start assessments for the 2014 intake. It was noted the previous backlog of assessments had now cleared but the FPS still only had two assessors for all Apprentices.</p> <p>Ann-Marie confirmed the 2015 intake were halfway through their off-site training. However it was noted Apprentices from the 2015 intake would need to undertake pick and carry top-up training, as the initial training provided only awarded them with static duties.</p> <p>Ciaran Jennings reported the Trailblazer is progressing slowly, however it was noted the issue of funding for all trailblazers is still on-going and as result consideration is being given to just renaming the SAP. It was noted RBL have</p>	

	volunteered to be the training partner for the scheme.	
14.	<p>Any Other Business</p> <p>a) <u>Seat Belts</u></p> <p>On Behalf of Keith Ross, Colin Williams raised the issue of no seat belts in rigs and cranes and explained they had spoken with a number of manufacturers who advised they are not a legal requirement. However they can be fitted retrospectively at the request of a client. Bob Speakman thought the need of a seat belt came down foreseeable hazards.</p> <p>b) <u>On-going Training</u></p> <p>Colin Williams highlighted most organisations take the CPCS card as the pass to driving plant on site. He explained BBGE had found that often rig drivers had received no onward training when they changed to a different rig. It was noted this issue had been raised in the Plant Safety Working meeting and this should be considered as part of the FPS Academy.</p> <p>c) <u>CIP Blue Book</u></p> <p>Colin Williams reported he has been asked to comment on the CIP Blue Book and asked the group to take a look and submit comments. Colin to forward draft to SILC Secretariat for circulation.</p> <p>d) <u>Meeting with Carillion</u></p> <p>Bob Speakman advised he had met with Andy Wheeler from Carillion and they have requested training on the dangers and risk of piling after losing their expertise on piling. Colin Williams advised BBGE could assist, Bob to put Andy Wheeler in touch.</p>	<p>Colin Williams</p> <p>Bob Speakman</p>
	<p>Dates of 2016 Meetings:</p> <p>All meetings will be held at the Derby Conference Centre, London Road, Alvaston, Derby, DE24 8UX.</p> <p>Tuesday 17th May – AM Tuesday 13th September – PM Tuesday 29th November - AM</p>	