|  |  |
| --- | --- |
| **Project Name:** |  |
| **TBS Ref:** |       | **Rev No:** |       |
| **Title:**  |
|  |
| **Location(s):** |       |
| **Task Programme Dates:** | **Start:** |  | **Finish:** |  |
| **WPP Ref:** |       |
| **Principal Contractor:** |       |
| **Responsible Contractor:** |       |

##### A TASK DETAILS

**A.1 Description and Sequence of Work**

##### A.2 Control of Risks

|  |
| --- |
| **Hazardous Activity:**  |
| **Associated Risk** |
|  |
| **Controls:** |
|       |
|       |
|       |
|       |

|  |
| --- |
| **Hazardous Activity:** |
| **Associated Risk** |
|  |
| **Controls:** |
|       |
|       |
|       |
|       |
| **Hazardous Activity:** |
| **Associated Risk** |
|  |
| **Controls:** |
|       |
|       |
|       |
|       |

**A.3 Resources**

A.3.1 Personnel

|  |  |
| --- | --- |
| **Title** | **Specific Requirements** |
|       |       |
|       |       |
|       |       |

A.3.2 Plant and Equipment

|  |  |  |
| --- | --- | --- |
| **Item** | **Model** | **Specific Requirements** |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |

A.3.3 Materials and Tools

|  |  |  |
| --- | --- | --- |
| **Item** | **Model** | **Specific Requirements** |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |

A.3.4 PPE

|  |  |
| --- | --- |
| **Item** | **Activity** |
|       |       |
|       |       |
|       |       |
|       |       |

A.3.5 Design Documentation

|  |  |
| --- | --- |
| **Document Number** | **Title** |
|       |       |
|       |       |
|       |       |
|       |       |

**A.4 Safety Documentation and Permits**

|  |  |  |  |
| --- | --- | --- | --- |
| **Safe System of Work/ Procedure** | **Safety Document/ Permit** | **Issued By** | **Additional Information** |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |

**B SITE DETAILS RELEVANT TO TASK**

**B.1 Access**

**B.2 Task Location (Area/Site Specific Layout)**

**B.3 Protection and Isolation Arrangements**

|  |  |
| --- | --- |
| **Area** | **Protection/Isolation Measures** |
|       |       |

**B.4 Plant and Machinery Movements**

**B.5 Communication and Contact Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Company** | **Title** | **Contact Details** |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |

**B.6 Emergency Arrangements**

**B.7 Interfaces**