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| **PERMIT TO PILE** |
| Contract Name: |  | Principle Contractor: |  | Permit No |  |
| Person/Authority issuing permit  |  | Issue Date: |  |
| Location or Grid reference for proposed works: |  | Permit Expiry Date: |  |
| **Part 1: Preparation Phase *(Min 24hrs prior to piling works) – To be Completed by Principle Contractor*** |
| 1. **Services**
 | Yes | No |
| **1.1** Has the applicable area for the permit clearly been defined on the piling layout drawing? |  |  |
| 1.2. Has a recent service drawing been handed over by the principal contractor / Client? |  |  |
| 1.3. Has a desktop and site survey of all potential & known services been overlaid on to the piling layout drawing? – (clearly identify the type of services) |  |  |
| 1.4. Have all known services been terminated or removed? |  |  |
| 1.5. If terminated, has a termination certificate been provided to Keltbray? |  |  |
| 1.6. Undertake & define which physical site surveys have taken place? Indicate if physical surveys have taken place, delete which ones as appropriate***.****(Radar / CAT B & Ginny Scans / Trial Holes / Perimeter Trench / Site walkover)* ***delete as applicable*** |  |  |
| 1. **UXO**
 | Yes | No |
| 1.7. If required, has a UXO survey been completed?*(Check if required, ensure UXO survey locations have been overlaid onto piling layout drawing)*  |  |  |
| **Part 1: Summary - To be Com*pleted by Principle Contractor*** |  |
| 1.8. In summary, what status is the ground that is handed to the piling contractor? |  |  |
| 1. All known services within the piling area have been identified and removed
 |  |  |
| 1. There are services present, the type of service has been listed and services have been clearly identified and demarcated, termination certificates have been provided for known, dead services.

**B1. Note: Ensure demarcation corresponds with pt 1.2****Ensure briefing, physical demarcation & signage on site****B2. Clearly confirm working proximity to services within SSOW** |  |  |
| 1. No service identification or removal has taken place - permit to pile not adequate. **Change to permit to dig process.**
 |  |   |
| **Principle Contractor Confirmation** |
| Specify the reference documents used to overlay services, confirm permit areas & applicable layout drawings: |
| Title | Document Ref | Rev Nr |
| **Signed** | **Print** | **Company** | **Position** | **Date** |
|  |  |  |  |  |
| **Part 2: Construction Phase - *To be Completed by Piling Contractor*** |
|  | YES | NO |
| 2.1. Confirm the scope of work does not include any excavations below or outside the piling mat and relates only to piling / augering works |  |  |
| 2.2. Is a signed piling platform certificate in place? |  |  |
| 2.3. Is the site team in receipt of information from Part 1 and have checked that nothing has changed since, ensure a colour copy of the overlaid piling plan & permit area is with supervisor on site. |  |  |
| 2.4. Does the SSOW cover all aspects of the piling operations?(Piling / Auger probing / Setting out / spoil management / platform maintenance / piling attendance / changing augers / Trial bores & Temporary works piles)**Delete as applicable.** |  |  |
| *2.5. Is a signed permit to dig in place for works which are outside of the above in 2.40?*Guide wall excavation / platform re-profiling & installation / ramp moving or removal / obstruction removal)**Specify which works are applicable.** |  |  |
| 2.6. Have all questions in stage 2 answered YES?  If **NO** then stop. If YES proceed. |  |  |
| **Note:** By signing this form the principle contractor and the piling contractor fully understand the limits and extent of this permit and confirm that the Safe Systems of Work (SSOW) cover all aspects of the piling operation.This form must be signed by a Competent Person appointed by the PC/MC/Client who has carried out the checks to ensure that Piling works will not affect any utilities and / or services which exist on this site for the period of the Sub-Contract works. When completed, the form must be retained (1 copy in the Site Office, 1 copy to the Site Supervisor and 1 copy in the Piling Rig) **BEFORE** any piling or excavation works are allowed to commence. |
| **Competent Person Principal Contractor / Main Contractor / Client\* (\*delete as necessary)** |
| **Print** | **Signed** | **Company** | **Position** | **Date** |
|  |  |  |  |  |
| I declare that I have fully implemented the requirements set out in HSG 47 and certify that the service plans have been inspected. |
| **Keltbray Piling** |
| I clearly understand the limits to the location of the work zone released by this Permit to Pile and the piling & piling related activities covered under the scope of this Permit. *When signed, return with site piling records to the issuing office for filing.* |
|  | Print | Signature | Date: |
| Keltbray Piling Contracts Mgr |  |  |  |
| Site Supervisor / Foreman: |  |  |  |
| Operative: |  |  |  |
| Operative: |  |  |  |
| Operative: |  |  |  |
| Operative: |  |  |  |
| Operative: |  |  |  |
| **Permit Closed:** |
| Signature |  | Date |  |