

**A Meeting of the Safety and Training Forum will be held at the Derby Conference Centre, London Road, Alvaston, Derby DE24 8UX on Thursday 16th November 2017 at 10:00am**

# AGENDA

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| **No.** | **Topic** |  |
| 1. | **Apologies** | FPS Administrator |
| 2. | **Approval of the Minutes of the meeting held on the 27th September 2017** | All |
| 3. | **Matters Arising (not covered elsewhere)**   1. Concrete Blowing Out Procedure 2. Cage Supplier Safety Issues 3. Review of Piling NOS re Slinger Signaller 4. Manual handling Policy 5. Manual Handling H&S campaign | I Riley  P Hines  C Jennings  P Hines  P Hines |
| 4. | **HSE Shared Learning** | C Jennings / All |
| 5. | **Terms of Reference for the Safety and Training Forum** | P Hines / All |
| 6. | **NVQ in Geotechnical Installation** | C Jennings |
| 7. | **FPS Website – Published to the website**   * None | All |
| 8. | **Guidance / Position Papers**   1. Lifting Operations on Piling Sites 2. GE708 Safety on Piling Sites | B Speakman / C-L Lipinski  FPS Administrator |
| 9. | **Toolbox Talks** | All |
| 10. | **Proximity Devices** | All |
| 11. | **FPS Audit** | All |
| 12. | **Quarterly Accident & Environmental Statistics**  (DISCUSSION of incidents that offer a learning opportunity - and any other incidents (whether causing injury or not) that highlight safety considerations. Representatives should familiarise themselves with accidents reported for their company in the **quarter ended 30th September 2017**.   1. Accident Data 2. Environmental Incident Data 3. Service Strikes 4. Safety Alerts - issued since the last meeting  * SA256 – No 98 Component Parts * SA257 – Incorrect Casing Hooks Used * SA258 – RIDDOR Reportable Injury Marine Works * SA259 – Piling Rig Damage Incident – Rigging Up * SA260 – Falling from Height Whilst Re-fuelling a Piling Rig | All  All  All  All |
| 13. | **Environmental Matters** | All |
| 14. | **Occupational Health & Wellbeing in Piling** | All |
| 15. | **Reports**   1. FPS Plant Group 2. Build UK Health & Safety Committee 3. Build UK Common Training Standards Task Group 4. Thames Tideway H&S Transformation group 5. CPCS Management Committee 6. National Specialist Accredited Centre 7. EFFC Health and Safety Working Group | Plant Rep  B Speakman  CL Lipinski  B Speakman  C Hassell  C Jennings  C Jennings |
| 16. | **Training and Qualifications**   1. SSTP Scheme Registration 2. Two Day Supervisors Course 3. NVQ Level 3: Occupational Work Supervision 4. One Day Safety Awareness Course 5. Apprenticeship Scheme (including Trailblazer)  * End Point Assessors * Addition of Vehicle Marshalling | All  C Jennings  C Jennings  C Jennings  C Jennings  C Jennings  All |
| 17. | **Any Other Business** |  |
| 18. | **Dates of 2018 Meetings**  All meetings will be held at the Derby Conference Centre, London Road, Alvaston, Derby, DE24 8UX.   * Thursday 1st March 2018 at 14:00pm * Thursday 17th May 2018 at 10:00am * Thursday 6th September 2018 at 14:00pm * Thursday 1st November 2018 at 10:00am |  |