

**A Meeting of the Safety and Training Forum will be held at the Derby Conference Centre, London Road, Alvaston, Derby DE24 8UX on Thursday 16th November 2017 at 10:00am**

# AGENDA

|  |  |  |
| --- | --- | --- |
| **No.**  | **Topic**  |  |
| 1. | **Apologies**  | FPS Administrator |
| 2. | **Approval of the Minutes of the meeting held on the 27th September 2017**  | All  |
| 3. | **Matters Arising (not covered elsewhere)** 1. Concrete Blowing Out Procedure
2. Cage Supplier Safety Issues
3. Review of Piling NOS re Slinger Signaller
4. Manual handling Policy
5. Manual Handling H&S campaign
 | I RileyP HinesC JenningsP HinesP Hines |
| 4. | **HSE Shared Learning** | C Jennings / All |
| 5. | **Terms of Reference for the Safety and Training Forum**  | P Hines / All |
| 6. | **NVQ in Geotechnical Installation** | C Jennings |
| 7. | **FPS Website – Published to the website*** None
 |  All |
| 8. | **Guidance / Position Papers** 1. Lifting Operations on Piling Sites
2. GE708 Safety on Piling Sites
 | B Speakman / C-L LipinskiFPS Administrator |
| 9. | **Toolbox Talks** | All |
| 10. | **Proximity Devices** | All |
| 11. | **FPS Audit** | All |
| 12.  | **Quarterly Accident & Environmental Statistics** (DISCUSSION of incidents that offer a learning opportunity - and any other incidents (whether causing injury or not) that highlight safety considerations. Representatives should familiarise themselves with accidents reported for their company in the **quarter ended 30th September 2017**.1. Accident Data
2. Environmental Incident Data
3. Service Strikes
4. Safety Alerts - issued since the last meeting
* SA256 – No 98 Component Parts
* SA257 – Incorrect Casing Hooks Used
* SA258 – RIDDOR Reportable Injury Marine Works
* SA259 – Piling Rig Damage Incident – Rigging Up
* SA260 – Falling from Height Whilst Re-fuelling a Piling Rig
 | AllAllAllAll |
| 13. | **Environmental Matters**  | All  |
| 14. | **Occupational Health & Wellbeing in Piling**  | All  |
| 15. | **Reports**1. FPS Plant Group
2. Build UK Health & Safety Committee
3. Build UK Common Training Standards Task Group
4. Thames Tideway H&S Transformation group
5. CPCS Management Committee
6. National Specialist Accredited Centre
7. EFFC Health and Safety Working Group
 | Plant RepB Speakman CL Lipinski B SpeakmanC Hassell C JenningsC Jennings |
| 16. | **Training and Qualifications** 1. SSTP Scheme Registration
2. Two Day Supervisors Course
3. NVQ Level 3: Occupational Work Supervision
4. One Day Safety Awareness Course
5. Apprenticeship Scheme (including Trailblazer)
* End Point Assessors
* Addition of Vehicle Marshalling
 | All C JenningsC JenningsC JenningsC JenningsC JenningsAll |
| 17. | **Any Other Business** |  |
| 18. | **Dates of 2018 Meetings**All meetings will be held at the Derby Conference Centre, London Road, Alvaston, Derby, DE24 8UX. * Thursday 1st March 2018 at 14:00pm
* Thursday 17th May 2018 at 10:00am
* Thursday 6th September 2018 at 14:00pm
* Thursday 1st November 2018 at 10:00am
 |  |