

- We all have a legal and moral responsibility to ensure that the work we do does not injure anyone or damage anyone else's property.
- There are many ways that our works can affect members of the public e.g. Children playing on construction sites, equipment or material dropping from height or spreading through on to public areas, Noise, Dust and vibration disturbing the local community.
- We must insure that when the site is left at the end of a shift it is locked and secured.
- Doors and windows must be closed and secured, gates must be closed and locked.
- If you're the last person to leave your bay or area insure all shutters are closed, lights are turned off and walkways are left tidy.
- The last person to leave the premises will set the alarm and close the gate.
- If suspect vehicles are parked or driving around record there number plate.
- All visitors must come through reception and sign in and out of the premises. No unauthorised entry past the barrier into the yard area allowed. Inform management or challenged the person.
- Visitors must be escorted at all times whilst on site, PPE must be worn when you enter the yard area or the bays by all employees. [Hi-Viz zest], keep to the marked walkways and adhere to any signage displayed.
- Site crews returning or working in the yard, must stay in the canteen area until given a task, they must wear PPE while walking around the yard and boots when working in the yard. [Hard hat and glasses will be required on some tasks.
- It is important to report any near misses that you may see even in the office but especially if it is an event which could affect the public.
- In order to make sure no one hurts themselves on site when they are not supposed to be there, we must be aware that people may trespass and make sure that we leave everything secure.
- Contractors that are working on site, need inducting before they start work. We must ensure they are working safely and are using the correct PPE.
- Make sure you tidy up after each shift or tasks has been completed.
- All plant that is stored on either the hard-core at the front of the bays or in the top yard must have drip trays placed if there is a chance of any leakages from hydraulics or diesel in the hard-core.
- If you see anything your not sure about ask a question don't just walk away.



Did you know?

Last 8 members of the public were killed following accidents on or near construction sites.

Q. How many members of the public were killed last year?

Q. Name 3 ways that members of the public could be injured by our works?

Q. Why must we keep our work secure?