

Use of Hand Tools

- Always use the correct tool for the Job
- Hand tools should be visually inspected for defects prior to use.
- Simple Hand tools usually require minimal maintenance, but where necessary this should be carried as and when required.
- Keep hammer heads tightly wedged on their shafts.
- Replace all damaged handles and shafts.
- Remove mushroomed heads from chisels and punches.
- Keep the edges of all cutting tools sharp and in good condition.
- Always keep your hands behind the cutting edge when working. Protect sharp edges when not in use. Remember to protect your eyes.
- Use the right size spanner to fit the nut.
- Store all tools properly in boxes or racks when not in use.
- Always use screwdrivers correctly and not for work held in the hand.
- All electric hand tools must be in good condition and maximum 110V.
- Before using an electrical tool make sure that all cables, plugs and sockets are sound and properly wired up.
- Disconnect power tools and store securely when not in use.
- Where necessary, defective hand tools should be replaced if it is not economical to have an effective repair carried out.

- Always wear the correct personal protective equipment for the job.
- Hand tools should only be used for the job they were designed to do, e.g. screwdrivers should not be used as chisels.
- Where specialist hand tools are to be used, training may be necessary prior to their use.

Finger Tip Amputated using a steel bar for an hammer



Q. What should be removed from chisels and punches?

Q. What voltage are site electric hand tools?