

Action list

Action	Owner	Description	Due Date
1	Andy Eggesden	Aid Ciaran to compile questionnaire, on mechanised tool handling document, to ensure technical content is correct.	12/11
2	FPS Secretary	Pick up topic of cage supplier memberships.	12/11
3	Susan Gardiner	Follow up with Phil Matthews to see if he circulated existing Skanska standard (regarding swept band failures) to the Concrete WG.	12/11
4	All	Piling Supervisor's Site Safety Training Scheme (PSSSTS) Send FPS Secretariat the names of candidates who require training.	21/09
5	FPS Secretary	Circulate 5 existing audit schedules to the group for feedback/review.	25/09
6	All	Nominate candidates for the new FPS Audit Task Group. (Note - Simon Jones and Bob Speakman have already volunteered).	21/09
7	FPS Secretary	Provide update from the Fatigue Science project – (please see in the minutes of the meeting).	25/09
8	All	Nominate candidates for the new Silica Dust Working Group. (Note - Gary Levers and Colin Williams have already volunteered).	21/09
9	Phil Hines	Circulate strategic priorities to next Ops WG leader.	25/09
10	All	Send in a range of example photos of the Restricted Working Zones document in practise.	12/11
11	Restricted Zones WG	Create a "you said, we did" document so that the handbook can be pushed to completion.	12/11
12	Simon Jones /FPS Secretary	SJ – send FPS secretary updated Concrete Pumps document. FPS Secretary – circulate with group	25/09
13	All	Send in any pre-existing company procedures for blowing out and blockages to the Concrete WG.	25/09

14	Colin Williams/ All	Send draft standards for simulator training to the FPS Secretary to circulate to the group. Provide feedback on the simulation training standards for Colin to take back to the NOCN CPCS committee	28/09
15	Simon Jones	Forward Colin Williams contact information to Lorenzo Alessi.	25/09
16	FPS Secretary/ Rob Gold	Send the master copy of the Splicing and Sonic document to Rob Gold so that he can incorporate the NGR Supercatch system – making sure that positives and negatives are included.	25/09
17	FPS Secretary	Get in contact with BuildUK to find out status of safety and training standards groups.	12/11
18	All	Send in member company procedures/information on Behavioural Safety.	25/09
19	Bob Speakman/Gary Levers	Review whether 'man hours' should include direct employees only, plus contractors. Consider the provision of guidance for filling out.	12/11
20	All	Investigate IT/ PowerBI experts in their companies / FPS to review employing a consultant to make the data a live stream.	25/09
21	Hugh Sloan	Review if there has been a marked decrease in incidents since CATSCANS have been taking place regularly at RBL.	12/11
22	Alan Turner	Provide FPS Secretary with information regards age of rig in the Kelly Rope snap incident.	25/09
23	Simon Jones	Share report of casing falling from grapple with the group.	25/09
24	FPS Secretary	Review if Occupational Health charter is correctly captured within the FPS Audit.	12/11
25	FPS Secretary	Circulate a summary of the new FPS Sustainability Working Group's mission. (Note - If any members wish to participate, please inform secretary.)	25/09
26	FPS Secretary	Circulate a request for apprentices in Lambeth from the Construction Youth Trust.	25/09
27	All	If members are interested in 130 bar (4-5 inch) engraved concrete clamps, contact Colin Newman.	25/09