

PROCUREMENT OF GROUND INVESTIGATION STEERING GROUP

AGENDA

Meeting at AECOM Offices, Aldgate - 29th March 2019

Summary of Actions

Item	Action	By Whom
Aims and Objectives	Review and provide comment to AGS on the aims and objectives of the group.	ALL
Standardising the PQQ	Contact Build UK and RISQS to confirm the status and content of their PQQs and circulate information when received.	AGS
Conditions of Contract	Create G I Guidance document for use with NEC suite.	Gary Walker (GW)
	Brief to be produced and circulated for comment.	GW & AGS
	Send brief out to group and AGS/BDA/FPS members to request participation in the working group.	AGS/BDA/FPS
	Discuss with ICE for inclusion of the document within the NEC suite.	AGS
	ICE to be contacted to determine if a Short Form of NEC Contract specific to GI can be added to the SISG suite.	AGS
Procurement Models	Research and review new models for procurement which could be adopted or adapted for G I. Details of Project 13 to be circulated.	Patrick Cox (PC)
	Brief to be produced and circulated for comment.	PC & AGS
	Send brief out to group and AGS/BDA/FPS members for participation in the working group.	AGS/BDA/FPS
	Consult with Arup and FPS about producing a Joint Industry White Paper on benefits of procuring G I the right way.	AGS
Specification and BoQ	Produce brief for the review of the current UK Specification for GI and Bill of Quantities and revise to reflect current practices, health, safety and environmental considerations, changes to procurement process as determined by group e.t.c.	Julian Lovell (JL)

	Brief to be produced and circulated for comment.	JL & AGS
	Send brief out to group and AGS/BDA/FPS members for participation in the working group.	AGS/BDA/FPS
Communication	Consult with colleagues and members to determine other stakeholders or decision makers who should be consulted and determine how to reach them.	ALL
	Consult with ICE Publishing to determine if they will publish revisions and new documents.	AGS
	Agree how to engage with the wider geotechnical community.	ALL

Aims and objectives *(Draft)*

The aim of the Steering Group is to identify opportunities to improve the procurement of ground investigation in the UK and the subsequent mechanisms to deliver ground investigation effectively for the benefit of UK Plc.

The objectives are to examine the aspects of procurement and either address, adapt or create these to enable the development of an improved process. Aspects to improve procurement include:

- Standardised PQQ
- Early Contractor Involvement
- Flexibility of approach and methodologies
- Relevant Conditions of Contract
- Realistic timescales
- GI competence of procurer
- Targeted questioning during tender stage
- Collaborative approach
- Phased GI including desk study and walkover
- Improved Form of Tender/BoQ
- Improved selection process
- H,S&E aspects