

**A Meeting of the Safety, Plant & Operations Committee to be held via Cisco Webex  
on 21<sup>st</sup> September 2021 from 09:00 – 12:00 BST**

Agenda		
1.	<b>Apologies for Absence</b>	FPS Secretariat
2.	<b>Approval of the Minutes of the Meeting held on 20th May 2021</b>	All
3.	<b>Matters Arising:</b> <ul style="list-style-type: none"> <li>a) Welcome from the Chair &amp; Vice Chair</li> <li>b) Fatigue Science</li> <li>c) Reinforcement Suppliers Audit</li> <li>d) Rigging &amp; De-rigging Training &amp; Assessment</li> <li>e) Working Platforms</li> <li>f) Skilled Worker Visa</li> <li>g) Silica Dust</li> <li>h) Collapses Around a Pile</li> <li>i) NRMM Regulations</li> </ul>	Simon Jones / Matt Smith Ciaran Jennings Ciaran Jennings Colin Williams Ciaran Jennings Phil Hines Simon Jones Malcolm Mearns Ciaran Jennings
4.	<b>Plant Sub-Group Updates:</b> <ul style="list-style-type: none"> <li>a) Safe use of Concrete Pumps – Task group update</li> <li>b) Rig Operator Training – Task group update</li> <li>c) FPS Audit – Task group update</li> <li>d) Manual Handling – Task group update</li> </ul>	Simon Jones / Colin Newman Colin Williams Ciaran Jennings Simon Jones / Phil Hines
5.	<b>FPS Website – Guidance due for update:</b>	
6.	<b>Quarterly Accident &amp; Environmental Statistics:</b>  <i>DISCUSSION of incidents that offer a learning opportunity - and any other incidents (whether causing injury or not) that highlight safety considerations. Representatives should familiarise themselves with accidents reported for their company in the quarter ending 31 March 2021.</i>	
7.	<b>Associate Member Questions</b>	
8.	<b>Innovation &amp; Technology</b>	
9.	<b>Video and webinars</b> <ul style="list-style-type: none"> <li>a) Exclusion Zones video</li> </ul>	Simon Jones

10.	<b>Safety Campaigns</b>  a) Review of previous break out discussions <ul style="list-style-type: none"> <li>• Behavioural Safety</li> <li>• Mental Health Campaign</li> <li>• Mid-week incidents</li> <li>• Restricted Zones / Other suggestions</li> </ul>	Simon Jones
11.	<b>Working Group Reports</b>  a) CPCS Management Committee b) EFFC Health and Safety Working Group	Simon Jones
12.	<b>AOB</b>	
<p><b>Date of next meeting: 11<sup>th</sup> November, 2021 (Location TBD)</b></p> <p><b>2022 Meetings:</b></p> <ul style="list-style-type: none"> <li>• Thursday 3<sup>rd</sup> March 2022</li> <li>• Wednesday 8<sup>th</sup> June 2022</li> <li>• Wednesday 7<sup>th</sup> September 2022</li> <li>• Thursday 1<sup>st</sup> December 2022</li> </ul>		